



Quality Assurance & Continuing Professional Development 2008–2010 Triennium

# SUPERVISED CLINICAL ATTACHMENT MODULE (SCA)

## Application



Complete the following to successfully attain 40 Category 1 points for a Supervised Clinical Attachment:

- Application and Defining your needs BEFORE you commence your SCA
- Session Summary DURING your SCA
- Final Reflection AFTER your SCA.

It is recommended that you discuss the BEFORE stage of the SCA with your state QA&CPD Program Coordinator, particularly if you are seeking recognition of specific interest requirements.

When you have completed the SCA and the supervisor has signed all necessary forms, submit all documentation to your state QA&CPD Unit. Please ensure you keep a copy for your own records.

### Application details

Your full name	RACGP QA&CPD no.
Email	Phone

Description/topic area of clinical attachment
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<b>SCA details:</b> Start date / / End date / /
Number of hours (note: must be a minimum of 10 hrs)
Venues (state all venues if SCA in more than 1 location)

Name of principal supervisor	
Qualification/professional area	
Phone	Email

Indicate below if this attachment includes basic CPR skills training consistent with the Australian Resuscitation Council (ARC) guidelines for CPR requirement adjudication?

Yes      No      Total time allocated to CPR (minimum 1 hour):

Tick one or more domains of general practice covered in this audit

Domain 1 – Communication skills	<input type="radio"/>	Domain 2 – Professional knowledge	<input type="radio"/>
Domain 3 – Population health	<input type="radio"/>	Domain 4 – Professional and ethical role	<input type="radio"/>
Domain 5 – Organisational and legal issues	<input type="radio"/>		

**Specific interest requirements – Please refer to the RACGP website for criteria**

Indicate and forward all relevant materials if you want this application to be adjudicated for points in a specific interest area. Content must represent more than 50% of the total activity to be eligible.

Medical acupuncture

Mental health

Women's health

Surgery

Anaesthetics

Diagnostic radiology

Breast medicine

**Training grant eligibility**

Procedural skills training

Emergency medicine

**The main aim of this attachment is:**

Non medical/clinical education

Medical/clinical education → see below

**If this attachment includes medical /clinical education, please provide up to three ICPC codes of the medical/clinical issues covered**

Code \_\_\_\_\_ Code \_\_\_\_\_ Code \_\_\_\_\_

Refer to <http://www.globalfamilydoctor.com/wicc/pagers/english.pdf> for a full list of codes and classifications

## **BEFORE – Defining your needs**

If you would like assistance in completing the 'Defining your needs' section contact your State QA&CPD Program Coordinator before you attend the attachment.

How did you identify the person you will undertake the SCA with?

### **Learning objectives**

What specific skills or areas of knowledge do you want to improve or learn during your supervised clinical attachment?

Outline your personal learning objectives including at least one learning objective that identifies a systems approach to patient safety and care

Describe two recent experiences that prompted you to undertake an attachment

Are there any specific issues or difficult case studies you would like to discuss with your supervisor? Please briefly list or write up your case studies

At the end of each session please ensure time is allocated to discussing the day's cases with the supervisor

**DURING – Session summary**

Please photocopy this page for **each session** of your attachment. At the end of each session you spend with your supervisor you need to organise time for a discussion about the day's cases.

Date of session

Hours spent with supervisor

Location of session

Name of session supervisor:

Qualification/professional area:

Contact details of supervisor

Phone

Email

Briefly describe patients seen today. (Do not include patient names)

Age & sex	Key features of the presentation	Key learning points/management

Note the major points of discussion between you and your supervisor.

GP signature \_\_\_\_\_

Supervisor signature \_\_\_\_\_

## **AFTER – Final reflection**

We recommend you complete this reflection in discussion with your supervisor during your final session.

Reflect on the extent to which you have met your stated learning objectives (page 2).

List the key areas of learning and new skills you have acquired through this attachment.

Describe the action you plan to take as a result of these discussions.

### **Back at your practice**

What system changes will you make back at your practice to ensure patient safety is addressed, ie. that the new knowledge or skill is implemented consistently and reliably every time it is needed?

What resources will you use back in your practice?

List areas of further development you wish to pursue

In what ways could this SCA have been improved?

Comments from supervisor

\_\_\_\_\_  
Name of applicant (please print)

\_\_\_\_\_  
Name of principal supervisor (please print)

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Supervisor's signature

Submit the complete application (pages 1 to 7) to your State QA&CPD Unit when the SCA is complete.

**GP declaration**

I declare that the information provided in this document is accurate and complete.

Full name:

Date: / /

Signed: